


PINE BLUFF POLICE DEPARTMENT POLICY & PROCEDURES MANUAL

	SUBJECT:	POLICY NUMBER 186
	ACCIDENTS INVOLVING POLICE VEHICLES &/OR EMPLOYEES	ISSUE DATE 02/19/2008
	CHAPTER: ADMINISTRATION & PERSONNEL	EFFECTIVE DATE 02/19/2008
	ISSUED By: Chief of Police John E. Howell	TOTAL PAGES 1

I. POLICY

This policy is to set department guidelines for the reporting and investigating of accidents pertaining to police vehicles and/or employees.

II. PROCEDURE

- A. Any traffic accident involving a department vehicle or employee shall immediately be reported by the employee involved. A field supervisor or staff supervisor at least one rank higher than the employee involved, if possible shall immediately respond to the scene, evaluate the circumstances and supervise the investigation. The field supervisor will review the reports from the investigating officer and employee. The field supervisor will then forward these reports along with his own report through the chain of command to the Chief of Police along with a recommendation for any disciplinary action that is appropriate.
- B. The field officer supervisor is responsible for notifying the Chief of Police of any accident involving employees that result in death or serious injury.
- C. Any officer involved in an accident on duty will submit to a blood alcohol test. Any officer involved in an accident on duty involving personal injury will be taken to a designated medical facility by the field supervisor on duty for a drug screen test in addition to the blood alcohol test. If evidence of alcohol or drugs is discovered, disciplinary action may be taken. Any officer involved in two or more accidents in a 12 month period in which he is at fault shall be subject to drug screening at the discretion of the Chief of Police.
- D. Employees of the department who are involved in an accident while off duty will be afforded the same rights as other citizens and the accident will be investigated as any other accident. The investigating officer under the direction of the Shift commander will take appropriate action.
- E. Any officer finding damage to a department vehicle which has not been reported shall bring it to the attention of his immediate supervisor immediately and forward a report to his shift commander before the end of his tour of duty.